

Calvary Episcopal Church Minutes

CALVARY EPISCOPAL CHURCH MINUTES OF VESTRY MEETING December 11, 2018

The December meeting was called to order by Sr. Warden Jewlon Morris at 6:05 PM.
The vestry said an opening prayer for the parish.

Vestry Members Present: Leslie Amentini, Betty Best, Roy Haley, Jim Kidda, Frank Lemkowitz, Oscar Lozano, Dorothy Lyons, Missy Marek, Jewlon Morris, Joyce Strimple and David Taylor.

Also Present: Fr. Paul Wehner, Rev. Lecia Brannon, Missioner Angel Gonzalez, Treasurer Christian Iversen and Vestry members elect Angela Cooley, Bob Watts, Don Whitehead and Amber Zentis.

Vestry Members Absent: Scott McLemore

Joyce Strimple led the vestry in a devotional Imagine Heaven.

Angel Gonzalez gave the vestry a presentation of his anticipated college ministry activities in College Station and requested funding.

Review of November Meeting Minutes

The minutes of the November meeting were reviewed for accuracy and approved, following a motion to approve by Dorothy Lyons which was seconded by Betty Best.

Finance Committee Report

- * November 2018 Results and review: YTD pledge offerings fell short of budgeted amount by \$35,933.36, but YTD plate offerings exceeded budgeted amount by \$ 23,882.57. So while this is about \$12,000.00 below budget on income this month, it is about half of the shortfall experienced last month.
- * Insurance Reimbursed reflects the reimbursement still anticipated from the school.
- * Bookkeeping/ Auditing reflects the audit mandated by Calvary Church's income, which was calculated to include reimbursements from the school as income.
- * Buildings and Grounds: Telephone costs reflect the installation of a new system. Otherwise, Buildings and Grounds expenses were well under budget thanks to reduced expenditures in utilities and repairs.
- * Vestry and Stewardship: Bills have not yet been received for the Stewardship dinner.
- * Bank fees reflect the cost of kiosk and online transactions.
- * Calvary Life Ministry is well under budget.

Projected 2019 Budget: The treasurer presented the budget cast for 2019 with these notes.

- * The 2019 budget reflects the trend of decreased pledge income and increased plate income with the total revenues anticipated slightly more than last year.
- * 2019 Designated Outreach Donations anticipate income of \$5,000.00 through fundraising.
- * Office and Administration Computer expenses reflect the replacement of one computer per year due to aging of this equipment.

Calvary Episcopal Church Minutes

- * Buildings and Grounds Monitoring/ Tech Services budget refers to the Church's anticipated reimbursement to the school for network services.
- * Total employee compensation reflects a 3% raise for employees.
- * Rector Search is provided \$15,000.00 of the anticipated budget.
- * Mission Outreach shows a decrease in budget for Action Team and Friends of North Richmond, but these reflect actual expenses from 2018.
- * Mission Outreach budget adds two new items, Laundry Love being developed by Deacon Nancy Wilkes and College Ministry Support to budget for Calvary Youth bringing the Gospel to college campuses in San Marcos and College Station.
- * Diocesan Obligations: The Diocesan assessment is anticipated to increase based on Calvary's income.

The finance committee report was accepted without motion.

Rector's Report

- * Fr Paul asked the Vestry to consider a bonus pool for staff year end recognition based on condition of income. Jim Kidda made a motion and Missy Marek seconded to allocate \$4000.00 for this to be apportioned at Fr. Paul's discretion.
- * Columbarium installation: Installation is complete and all bills have been paid for it except for the lights.
- * Vestry liaisons are asked to collect reports from their ministries/committees for the Annual Meeting. These reports are due by the January 8 Vestry meeting.
- * Vestry Person of the Day (VPOD) training for new vestry members will be done January 8 at 6:00 PM, prior to the vestry meeting.
- * The Pre-council meeting for Diocesan Council will be held at Calvary on February 10.
- * Diocesan Council will be February 21-23, which will also be Bp Dena Harrison's retirement.
- * Fr Paul's retirement plans will be announced at the Annual Parish Meeting.

Associate Rector's Report

- * Calvary held the Blue Christmas comforting event December 2.
- * Walking the Mourners Path will be January 9; there are a few spaces still available.
- * In 2019, there are three months with five Sundays; March, June and September. The fifth Sundays of these months, there will be Healing Services scheduled.
- * Calvary Care Team sends out about 20 - 30 cards per month.
- * Formation: A book study on Rachel Evans' book *Inspired* will be held on Monday nights beginning January 14. Adult Sunday School will start January 27.

Sr. Warden Report

- * The installation of security cameras on the church and school campus is complete.

Calvary Episcopal Church Minutes

Jr. Warden Report

- * Duran completed replacing the roof over the parish hall and church offices. The final cost was \$27,447.00 which exceeded the final bid by \$545.00 due to the presence of two layers of underlayment which needed removal.
- * The temporary school building was no longer needed by the school and was removed before Thanksgiving.
- * Our contract for electricity with Reliant expires in December and their rates will increase, so the school researched five providers and settled on Agera, for 0.04715/KWH with the guarantee that our rates will never exceed this but will be reduced if rates decline. A 3-year contract was initiated in December.

Committee Reports

- * Welcoming and Greeting: 152 families are represented in photos for the new photo directory, which is in the final stage of design.
- * Advent cookie decorating was done December 9, for the Rosenberg Symphony Band concert that evening. It was estimated 200 people attended.

New Business

- * None

Old Business

- * None

The vestry said a closing prayer.

At 7:37 PM the meeting was adjourned for the Christmas party held at the rector's home.

Submitted by / David Taylor, Clerk